

**THE FOLLOWING MEMBERS OF LITTLE CHART PARISH COUNCIL UNDERTOOK THE FOLLOWING
RESPONSIBILITIES FOR THE YEAR MAY 2014 – MAY 2015**

ELECTION OF OFFICERS TO COMMITTEES

Village Hall Committee – Mr Diebel

KALC – Mr Brasier

Parish Forum – Mr Brasier

Parish Council Finances – Mr Brasier

Police – Councillors unanimously agreed not to attend meetings

Planning Committee – Miss J Ladds (Chair), Mrs J Hayward, Mr A Diebel and Mrs R Brasier (ex officio)

DELEGATION OF RESPONSIBILITIES

Annual Review of Parish Council Paperwork – Mr Brasier

Six Monthly Review of Fixed Assets – September and March – Mr Brasier

Six Monthly Risk Assessment – September and March – Mr Brasier

Internal Parish Council Audit – Mr Kevin Funnell

Annual Review of Insurance Arrangements – On receipt of renewal – Miss Ladds

Weekly Play Area Safety Check – Mr Diebel

Annual Play Area Safety Check – The Play Inspection Company

Website – Miss Ladds

Noticeboard – Mr Diebel

Review of Post and Emails – Mr Brasier