

LITTLE CHART PARISH COUNCIL

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MINUTES 48

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Little Chart on Monday 22 June 2015 at 7.30 pm

PRESENT: Mr R Brasier (Chair), Mrs J Hayward, Miss J Ladds
Mr A Diebel
Mr S Rivolta following co-option
Mr C Stanley, Webmaster

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR: Mrs C Bell

MEMBERS OF THE PUBLIC: There were no members of the public present.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from County Councillor, Mr C Simkins

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. CO-OPTION OF PARISH COUNCILLOR

Mr Diebel proposed Mr Rivolta for the vacant position of Parish Councillor, seconded by Miss Ladds Unanimous

Mr Rivolta signed his Declaration of Acceptance of Office and took a Declaration of Pecuniary Interest form to fill in and return to ABC within 28 days, with a copy for the Clerk.

4. ACCEPTANCE OF MINUTES

The minutes of the previous, meeting were accepted and it was unanimously agreed that Mr Brasier should sign them as a true record of the meeting.

Proposed Miss Ladds

Seconded Mr Diebel

5. LITTLE CHART RECREATION AREAS**MUGA – Future Management and maintenance**

The Clerk was asked to contact Trevor May and ask him to arrange to meet with Mr Diebel to discuss the repairs needed to the retaining boards around the boundary of MUGA.

6. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

7. PUBLIC INTERVAL

There were no Members of the Public present.

8. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

The Local Government Boundary Commission for England

Email Correspondence – all forwarded to Councillors

Councillors did not bring any emails to the attention of the meeting.

Bank Reconciliation

Opening Balance	13443.36	Balance per Bank – No 1 account	£19066.35
Plus Receipts	<u>17213.17</u>	Less uncleared cheque	<u>1736.22</u>
	30653.04		17330.13
Less Payments	<u>11978.83</u>	Plus number 2 account	<u>1347.57</u>
Balance	18677.70		18677.70

Earmarked Reserves

	C Bal
	11.05.15
Capital Expenditure	7733.00
Bus Shelter Budget	2000.00
MUGA Budget	479.79

Cheque number 367 was cancelled and cheque number 368 for £1590.00 was drawn, in its place, following the verbal agreement of all councillors, on 11 June 2015 in the name of the KALC for the purchase of one defibrillator.

Received from KCC - £1000.00 – grant funding towards the purchase of a defibrillator.

Accounts to be Paid

PAYEE	CHQ NO	DETAILS	NET £	VAT £	GROSS £
Mrs J Batt	368	Salary	71.13		71.13
The Post Office	369	Income Tax	53.20		53.20
Clive Stanley	370	Webmaster Services	54.00		54.00

Proposed Mr Brasier**Seconded Mrs Hayward** .**Insurance**

Miss Ladds confirmed that all is in order with the policy.

The Clerk spoke to Came & Co who told her that they are insuring defibrillators every day and have no concerns with them. The unit will need to be readily available and not dependent on a key holder being available – anyone can use one as there are simple instructions with the pack, although they suggested that the Council should hold a training course for residents.

The unit will be covered by Public Liability Insurance.

As it is going to be outside, if councillors want to insure the equipment then it will cost about £10 per year.

The Council must appoint someone to be responsible for looking after the equipment and checking it on a regular basis to ensure that it is working, as the council could be liable if it does not work when needed. It must also be checked thoroughly after each use.

The Council must minute that anyone who uses it will be deemed to be a volunteer acting on behalf of Little Chart Parish Council, which will then cover anyone who does not live in the parish, should they need to use it whilst in the parish.

It must also be made very clear that the first thing that anyone must do is to dial 999 and then read the instructions on the box with regard to using the equipment.

Risk Assessment

Mr Brasier will undertake a Risk Assessment in time for the next meeting.

Website

Councillors are happy with the content of the website and agreed to the increase in the hourly rate from £24 to £26 from January 2016.

In order to comply with the new Transparency Act Councillors agreed to publish all Parish Council documents on the website.

Purchase of a Defibrillator

The order has been submitted for one defibrillator.

9. VILLAGE RESPONSIBILITIES

The Forstal

Nothing to report.

Plantation

Resolution: Councillors unanimously agreed to instruct CST to cut back the vegetation, although the cost is not included in the budget.

Planned Village Fete

A Public Meeting has been planned for November.

Village Hall and Surrounding Area

Nothing to report.

Village Hall Roof

Nothing to report. Remove from future agendas

Bus Shelter/Notice Board/Cottage Fence

Mr Diebel reported that there is not enough room on the noticeboard for the minutes. Councillors agreed to publish a notice informing members of the public that the Minutes are available on the website or from the Clerk or Councillors.

Japanese Knotweed.

Mrs Hayward has asked Mr Tait to look at the Knotweed in July.

10. PARISH REPORTS

Borough Councillor

Mrs Bell informed Councillors that Mr Taylor stood down at the election and Mr Alan Pickering was elected in his place.

Mrs Bell is now responsible for Tourism, Customer Services, Recycling and Grounds Maintenance.

Parish Councils are no longer eligible to apply for the Ward Member Grant.

The Borough Council hosted a National Tourism Conference through Visit Kent and launched Vineyard Tours.

The Borough Council has bought Park Mall with a view to regenerating the Town.

Parish Forum

Nothing to report.

KALC

Nothing to report.

11. PLANNING

No applications received.

12. ITEMS TO BE REPORTED TO KENT HIGHWAY SERVICES

A kerb stone by the bus stop has fallen over.

Potholes on The Pincushion

13. FORUM FOR INFORMATION BETWEEN COUNCILLORS

The Clerk was asked to contact CST and ask them to cut the grass in the churchyard within the week.

There being no other business the meeting closed at 9.25 pm.

Signed..... Dated

R Brasier, Chairman