

LITTLE CHART PARISH COUNCIL

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MINUTES 51

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Little Chart on Monday 30 November 2015 at 7.30 pm

PRESENT: Mr R Brasier (Chair), Mrs J Hayward, Miss J Ladds
Mr A Diebel and Mr S Rivolta (left at 8.00 pm)

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no members of the public present.

1. **APOLOGIES FOR ABSENCE**

An apology was received from Borough Councillor, Mrs C Bell.

2. **DECLARATIONS OF INTEREST**

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) **Updating of Declarations of Interest for the Code of Conduct**

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. **ACCEPTANCE OF MINUTES**

The minutes of the previous, meeting were accepted and it was unanimously agreed that Mr Brasier should sign them as a true record of the meeting.

Proposed Mr Diebel

Seconded Miss Ladds

4. **LITTLE CHART RECREATION AREAS**

MUGA – Future Management and Maintenance

Mr Brasier read out the correspondence from Mrs Byles. Councillors asked the Clerk to thank Mrs Byles for her support with the MUGA and invite her to the next meeting to discuss the issues raised.

5. **MATTERS ARISING**

There were no Matters Arising not covered on the agenda.

6. PUBLIC INTERVAL

There were no Members of the Public present.

7. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS**Correspondence**

ABC Notes of the Parish Forum held 28.10.15

Email Correspondence – all forwarded to Councillors

ABC re Boundary Change

Mrs Byles re MUGA

Bank Reconciliation

Opening Balance	18680.99	Balance per Bank – No 1 account	£22173.05
Plus Receipts	<u>8960.74</u>	Less uncleared cheques	<u>971.92</u>
	27641.73		21201.13
		Plus uncleared credit	<u>0.00</u>
Less Payments	<u>6196.00</u>		12101.13
Balance	21445.73	Plus No 2 Account	<u>244.60</u>
			21445.73
Less earmarked funds	<u>10279.07</u>		<u>10279.07</u>
AVAILABLE FUNDS	11166.66	AVAILABLE FUNDS	11166.66

Earmarked Reserves

	O Bal 11.05.15	+/- To date	C Bal 02.11.15
Capital Expenditure	7733.00		7733.00
Bus Shelter Budget	2000.00		2000.00
MUGA Income to 02.11.15 adjustment	479.79	+66.55 -0.27	546.07

Accounts to be Paid

PAYEE	CHQ NO	DETAILS	NET £	VAT £	GROSS £
Mrs J Batt	382	Salary General Admin	71.13 35.72		106.85
The Post Office	383	Income Tax	53.40		53.40
CST Ltd	384	Grounds Maintenance	265.41	53.08	318.49
Sign Service UK Ltd	384	HGV Signs	113.12	22.62	135.74

Proposed Mr Brasier

Seconded Mr Diebel

Insurance

The Council has a Long Term Agreement with Aviva, through Came & Co until 31 May 2017.

Nothing to report.

Risk Assessment

Mr Brasier reported the following issues:-

One gate needs adjustment in the Community Garden – **Mr Brasier to deal with**
The trees adjacent to the Village Hall Kitchen need cutting back – **Mr Tait has been asked to contact Mr Brasier regarding the trees.**

The concrete base of the bus shelter is cracked but serviceable – **Mr Brasier will repaint the line.**

The following issues were brought to the attention of the council following the Inspection of the Community Garden by The Play Area Inspection Co:-

GATE

The opening of the between the gate and the post is less than 12mm and could trap users fingers – **Mr Brasier will adjust the gate**

SIGNAGE

The Clerk will obtain a quote for the sign required

BENCH

A number of the fixings have worked loose – **Mr Brasier will secure**

There are areas or parts of the timber that have rotted – **Mr Brasier to remove affected timbers**

A number of the fixings have worked loose – **Mr Diebel to secure**

Other items will be monitored and repaired/replaced as necessary.

Website

Nothing to report.

Update on Defibrillator – Extension of lighting around the area

Mr Diebel has arranged for an electrician to install the light.

Unsuitable for HGV's Signs

Following discussion Councillors agreed to replace the stolen signs and write to local businesses informing them of this and asking them to ask their drivers/suppliers to use an alternative route.

Proposed Boundary Change

The Clerk has written to Mrs Luckhurst informing her of the response from ABC.

Changes to the Environment Agency Flood Warning Service on the River Stour

Mr Scott had left the meeting by this point, but he is dealing with this.

Date of Next Meeting

If it is necessary to meet in January to discuss any planning applications that have been submitted we will provisionally arrange to meet on 25 January, if not our next meeting will be on 1 March 2016.

Sector Led Body to procure Audit for small councils – Introduction Letter and Factsheet from NALC/SLCC/Association of Drainage Authorities

Councillors unanimously agreed to opt into this arrangement as they felt that the NALC/SLCC and Association of Drainage Authorities would be able to negotiate better with terms an auditor than we would independently.

8. VILLAGE RESPONSIBILITIES**The Forstal**

Nothing to report.

Plantation

We are waiting for a quote from Mr Tait.

Planned Village Fete

Following the Public Meeting the committee is now allocating jobs to the individual volunteers

Village Hall and Surrounding Area – Letter from Village Hall Committee

The Clerk replied to the Village Hall Committee on 3 November.

Bus Shelter/Notice Board/Cottage Fence

Nothing to report.

Japanese Knotweed.

Nothing to report.

9. PARISH REPORTS**Borough Councillors Report**

Mrs Bell was unable to attend this meeting.

Parish Forum

Nothing to report.

KALC

Mr Brasier reported on the KALC meeting held on 18 November.

The following motions were proposed to be put forward at the AGM on 21 November:-
That KALC and NALC should lobby Government to introduce both UK and EU legislation to make it an offence for HGVs to use electronic GPS navigation systems that do not identify routes unsuitable for HGVs.

That KALC and NALC should lobby Government to amend the Highways Act to streamline and improve the process by which Local Authorities can serve appropriate orders and directions on landowners who persistently fail to maintain their property resulting in overhanging trees and foliage which can be deemed to be offensive or dangerous.

That the Kent Association of Local Councils and the National Association of Local Councils should lobby the government to exclude from the proposed Right To Buy extension housing in rural areas , particularly where the land has been provided to meet local housing need. If this is not acceptable then restrictions should be placed on subsequent sales with priority being given to people with a local connection.

Mr Brasier reported that the Lorry clamping pilot in Ashford has led to displacement. Mrs Jo Fox (Health, Parking and Community Safety Manager, Ashford Borough Council) will be invited to attend the January meeting to update the Committee particularly with regard to how displaced lorries are being dealt with.

10. PLANNING

Please see attached list.

11. ITEMS TO BE REPORTED TO KENT HIGHWAY SERVICES

The Clerk was asked to report the surface water drains along Swan Lane which are blocked and to ask for a plan of the drainage in this area. She will also invite our Highway Steward to meet with Mr Diebel to discuss areas of concern within the parish.

12. FORUM FOR INFORMATION BETWEEN COUNCILLORS

There being no other business the meeting closed at 8.40 pm.

Signed..... Dated
R Brasier, Chairman

LITTLE CHART PARISH COUNCIL

PLANNING APPLICATION RECORD

2015

NOVEMBER 2015

- 15/01498/AS Rooting Manor, Rooting Lane, Little Chart, Ashford Kent TN27 0PY
Conversion of Oast building into residential ancillary accommodation with changes to fenestration and addition of replacement external staircase
- 15/01499/AS Listed Building application for Conversion of Oast building into residential accommodation to include roof light to west elevation, replacement of and addition to fenestration on east, south and north elevations, demolition and replacement of external staircase to north elevation, insertion of first floor partition walls.
- Parish Council: Support on the basis that it ensures the future of the property.**