

LITTLE CHART PARISH COUNCIL

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MINUTES 62

Minutes of the Ordinary Parish Council Meeting held at The Village Hall, Little Chart on Tuesday 12 September 2017 at 7.30 pm

PRESENT: Mr R Brasier (Chair), Miss J Ladds, Mr A Diebel
Mr S Rivolta

PARISH CLERK: Mrs J Batt

BOROUGH COUNCILLOR:

MEMBERS OF THE PUBLIC: There were no members of the public present.

The Clerk reported that Mr Christopher Beck had been elected to the council at the election held on 24 August. As he already had a holiday booked for this week, he had sent his apologies.

The Clerk met with him last week and he signed his Declaration of Acceptance of Office and took a DPI form to complete and return to ABC with a copy for the Clerk.

1. APOLOGIES FOR ABSENCE

An Apology for Absence was received from Mr C Beck (prior arrangement) and Borough Councillor Bell.

2. DECLARATIONS OF INTEREST

Declarations of Pecuniary Interest

There were no Declarations of Pecuniary Interest.

Declarations of Significant Interest

There were no Declarations of Significant Interest.

i) Updating of Declarations of Interest for the Code of Conduct

The Clerk reminded Councillors that they should update their Declarations of Interest with the Monitoring Officer if necessary.

3. ACCEPTANCE OF MINUTES

There was a typing error under item 9: Insurance. We are now in a Long Term Agreement until 2020.

The minutes of the previous, meeting, held on 18 July 2017 were accepted and it was unanimously agreed that Mr Brasier should sign them as a true record of the meeting.

Proposed Mr Diebel

Seconded Mr Rivolta

4. VILLAGE RESPONSIBILITIES**HGV Signs**

Mr Diebel is waiting to hear from the contractor who is going to install the signs and will speak to Mr Beck prior to installing them.

Damage/Erosion of the Plantation

Councillors are to meet with our Highway Steward to discuss the possibility of installing bollards along the side of the Plantation to deter the traffic from driving on the grass.

The Forstal

The Clerk will contact the Cricket Team and ask them to attend to the guttering on the pavilion.

Village Hall and Surrounding Area – Tarmac in front of Hall

The Landscape Services team do not appear to have carried out the required number of cuts.

The Clerk will ask for a breakdown of the cuts to date.

Bus Shelter/Notice Board

As we have not had a reply from Enterprise Inns, The Clerk will write again and ask for permission to install a new bus shelter a few feet away from the Oak Tree.

The notice board needs to be treated with preservative before the winter.

Footpaths

Nothing to report.

Speed Cameras

Councillors will talk to the Highway Steward about the possibility of installing speed cameras when they meet with him to discuss the Plantation.

5. PLANNING

Please see attached list.

Any other matters concerning Planning in Little Chart

No other matter was raised.

6. LITTLE CHART RECREATION AREAS**MUGA – Future management and maintenance**

Nothing to report.

Damage to the Surface of the MUGA

Power Networks has no immediate plans to replace the overhead line with an underground cable and a representative has therefore suggested that UK Power Networks should make a contribution to the cleaning of the tennis court and has asked to be provided with a copy of the quote for the professional cleaning service.

Mrs Byles will contact Trevor May for a quote, which she will forward to Mr Brasier if it

is received before 2 October as the Clerk is on holiday until then.

7. MATTERS ARISING

There were no Matters Arising not covered on the agenda.

8. PUBLIC INTERVAL

The Members of the Public did not raise any issues.

9. CORRESPONDENCE, FINANCE AND OTHER COUNCIL BUSINESS

Correspondence

Mrs J Hayward

KSSAA

Cube

KALC re Transparency Funding – Councillors agreed not to apply for grant funding

Miss Lonie re Andrew Smith Cup

Clerk and Councils Direct

Email Correspondence – all forwarded to Councillors

ABC re Parishes Forum. – Mr Brasier to attend

Bank Reconciliation as at last Bank Statement

Opening Balance	18651.71	Balance per Bank – No 1 account	£20280.78
Plus Receipts	<u>3787.11</u>	Less uncleared cheques	<u>945.83</u>
	22438.82		19334.95
		Plus uncleared credit	<u>0.00</u>
Less Payments	<u>3103.86</u>		19334.95
Balance	19334.96	Plus No 2 Account	<u>0.01</u>
			19334.96
Less earmarked funds	<u>7779.27</u>		<u>7779.27</u>
AVAILABLE FUNDS	11555.69	AVAILABLE FUNDS	11555.69

Earmarked Reserves

	Bal 07.11.16	+/- January	Bal 09.01.17
Capital Expenditure	5233.00		5233.00
Bus Shelter Budget	2000.00		2000.00
MUGA	654.99		
Grass Cutting		-108.72	546.27
	7887.99	-108.72	7779.27

Accounts to be Paid

PAYEE	CHQ NO	DETAILS	NET £	VAT £	GROSS £
Mrs J Batt	431	Salary General Admin Expenses	148.60 29.96 7.47		186.03
The Post Office	432	Income Tax	65.20		65.20
CST Ltd	433	Grass Cutting	573.03	114.61	687.64
Value Products	434	No Dogs Sign	6.96		6.96
The Play Inspection Co	435	Annual Inspection	65.00	13.00	78.00

Proposed Mr Brasier**Seconded Miss Ladds****Adoption of Externally Audited Accounts**

The Clerk reported that the Annual Return had been returned with no Matters Arising. The Annual Return and associated notices have been published on the website.

Proposed Mr Brasier**Seconded Mr Rivolta****Insurance**

The Council has a Long-Term Agreement with Aviva, through Came & Co until 31 May 2020.

Website

Nothing to report.

Risk Assessment

Mr Brasier completed the Risk Assessment and we have received the Annual Inspection Report from The Play Inspection Co. Councillors agreed to instruct The Play Inspection Co to undertake the Annual Inspection again next year

Items for attention, which will be discussed in detail at the next meeting are as follows:

Some trees and shrubs need attention

The Bus Shelter needs attention

The surface of the MUGA

The light above the Defibrillator is constantly on

The gate to the Community Garden should be a different colour to the fence

The opening between the gate and the fence could trap users fingers

There are a number of loose posts around the fence

Strimmer damage around the fence could accelerate the rotting process

Emergency signs at entrance and exit to the play are recommended

Strimmer damage around the bench could accelerate the rotting process

The liner of the bin is not secure

Strimmer damage on the posts of the blackboard could accelerate the rotting process

Evidence of rot in the timber of the activity trail and strimmer damage could accelerate the rotting process. There is also moss on the surface of the equipment and splits in the timber allow water ingress to unprotected areas

Areas or parts of the timber on the Play Panel have rotted and strimmer damage could accelerate the rotting process. The paintwork has been damaged or worn exposing the metal underneath which is rusting
 The grass is overgrown in the Community Garden which may hide hazards and there are loose items not designed for public play area in the area
 There are trip hazards to the edges of the entrance path to the MUGA
 There should be controlling measures in place to reduce the risk of electrocution and or objects being thrown at or becoming entangled in the overhead power cables
 Finger traps were identified in the panels of the MUGA which fail to meet BS EN 15312 Clause 4.4.2.2 Entrapment of Fingers

Transparency

Councillors were asked to monitor the website to ensure that we continue to meet the requirements for the Transparency Code. All Councillors have been sent a copy of the Transparency Code.

Proposed Briefing and Lobbying ‘Open Letter’ to the Minister of State for Housing and Planning

Nothing to report.

10. PARISH REPORTS

Borough Councillor

Mrs Bell sent her apologies and asked Councillors to let her know if she could be of any help with anything in Little Chart.

KALC

Nothing to report.

11. ITEMS TO BE REPORTED TO KENT HIGHWAY SERVICES/PROW

No items were put forward to be reported.

12. FORUM FOR INFORMATION BETWEEN COUNCILLORS

Future meetings will be held on the 2nd Tuesday of every other month instead of the 1st Monday.

The next meeting is due to be held on 14 November 2017.

There being no other business the meeting closed at 8.40 pm.

Signed..... Dated

R Brasier, Chairman

LITTLE CHART PARISH COUNCIL

PLANNING APPLICATION RECORD

2017

SEPTEMBER 2017

17/0994/AS (as amended) Swan Inn, Swan Lane, Little Chart, Ashford, Kent TN27 0QB
Installation of 16 No. bollards with detachable chains along Swan Lane and
along The Street
Parish Council: Support

17/01230/AS Annexe at Brook Farm, Calehill Road, Little Chart, Ashford, Kent TN27 0ES
Change of use of two-bedroomed annexe at Brook Farm to a single dwelling
Parish Council: Support

Decision Notices received from ABC

17/00961/AS Swan Inn, Swan Lane, Little Chart, Ashford, Kent, TN27 0QB
Installation of 16 No. cast iron bollards with detachable chains along Swan Lane
and along The Street.
Borough Council: Permit